

**AUDIT COMMITTEE****Work Programme 16-17**

Chair Cllr John G Morris  
 Vice Chair Mr John Brautigam

<b>30 September 2016</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>	7 July 2016 5 July, 13 September 2016	Lisa Richards “ “
<b>Final Statement of Accounts etc</b>		Jane Thomas
<b>Annual Improvement Report</b>		Peter Jones
<b>Finance Scrutiny Panel</b>	Summary report	Lisa Richards
<b>Working Groups</b>		
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<b>Other</b>		
<ul style="list-style-type: none"> <li>Pension Pooling</li> <li>Pension Fund transaction</li> <li>Internal Audit – future service provision</li> </ul>	Update Report Report	Joe Rollin David Powell Jason Lewis

<b>4 November 2016</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>	30 September 2016 18 October 2016	Lisa Richards “ “
<b>WAO</b>		
<b>Risk Management</b>	Progress Report	Caroline Evans
<b>Internal Audit</b>	Final Plan ?	Ian Halstead
<b>Closure of Accounts</b>	Progress Report	Jane Thomas
<b>Treasury Management</b>	Q2	Ann Owen
<b>Working Groups</b>		
• Internal Audit	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li>Corporate Assessment</li> <li>Review of Commissioning</li> <li>Internal Audit</li> <li>Pension Pooling</li> <li>Domiciliary care</li> <li>Scrutiny of reserves</li> </ul>	(soft market testing? ) Update (if approaching completion)	Caroline Evans  Jane Thomas

<b>3 February 2017</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Joint Chairs Notes</li> <li>• Work Programme</li> </ul>	4 November 2016 28 November 2016 & January 2017	Lisa Richards “ “
<b>WAO:</b>		
<ul style="list-style-type: none"> <li>• Audit Plan - Financial statements</li> <li>• Audit Plan – Pension Fund</li> </ul>		Phil Pugh
<b>Risk Management</b>	Progress Report	Caroline Evans
<b>Internal Audit</b>	Performance Report	Ian Halstead
<b>Closure of Accounts</b>	Progress Report	Jane Thomas
<b>Treasury Management</b>	Q3	Ann Owen
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>• Internal Audit</li> </ul>	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li>• <b>Commercial Services</b></li> <li>•</li> </ul>	Half yearly review ?	Jason Lewis

<b>5 April 2017</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Joint Chairs Notes</li> <li>• Work Programme</li> </ul>		Lisa Richards “ “
<b>WAO:</b>		
<ul style="list-style-type: none"> <li>• Audit Plan - Financial statements</li> <li>• Audit Plan – Pension Fund</li> <li>•</li> </ul>		Phil Pugh
<b>Risk Management</b>	Progress Report	Caroline Evans
<b>Internal Audit</b>	Performance Report IA Plan 2017/18	Ian Halstead
<b>Closure of Accounts</b>	Progress Report	Jane Thomas
<b>Treasury Management</b>	Q4	Ann Owen
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>• Internal Audit</li> </ul>	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li>•</li> </ul>		

<b>18 May 2017 - AGM</b>
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<b>Election of Chair and Vice</b>		
<b>Appointments to Working Groups</b>		

<b>6 July 2017</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Steering Group</li> <li>Work Programme</li> </ul>	18 May 2017	Lisa Richards “
<b>WAO</b>		
<b>Risk Management</b>	Progress Report	Caroline Evans
<b>Internal Audit</b>	Audit Plan Annual Audit Review	Ian Halstead
<b>Closure of Accounts</b>	Progress Report	Jane Thomas
<b>Treasury Management</b>	Q4	Ann Owen
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>Internal Audit</li> </ul>	Summary report	Lisa Richards
<b>Finance Scrutiny Panel</b>	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li></li> </ul>		

<b>29 September 2017</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>	5 July & 13 September 2016 5 July, 13 September 2016	Lisa Richards “ “
<b>Final Statement of Accounts etc</b>		
<b>Annual Improvement Report</b>		
<b>Internal Audit</b>		Ian Halstead
<b>Finance Scrutiny Panel</b>	Summary report	Lisa Richards
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>Internal Audit</li> </ul>	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li></li> </ul>		

<b>3 November 2017</b>		
<b>Standard Items</b>		

<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Work Programme</li> </ul>	30 June 2016	Lisa Richards “
<b>WAO</b>		
<b>Risk Management</b>	Progress Report	Caroline Evans
<b>Internal Audit</b>		Ian Halstead
<b>Closure of Accounts</b>	Progress Report	Jane Thomas
<b>Treasury Management</b>	Procedure for annual review and Q1	Lisa Richards/Ann Owen
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>• Internal Audit</li> </ul>	Summary report	Lisa Richards
<b>Finance Scrutiny Panel</b>	Summary report	Lisa Richards
<b>Other</b>		
<ul style="list-style-type: none"> <li>•</li> </ul>		

### Working Groups

**Internal Audit:**

**Chair, E R Davies, S C Davies, F ump, D Thomas and Mr J Brautigam**